**Partnership Declaration**

**Partnership principles**

The lead civil society organization will regularly consult with the local self-government(s) and with the further partners during the initiative implementation. The sides will regularly exchange information referring to the initiative coordination. Activities encompassed in the proposed initiative will be jointly delivered. Preparation of all narrative and financial reports will be done by the lead organization in cooperation with formal partners in the initiative, as local self-government(s), additional CSOs and others.

All significant changes in the initiative should be agreed upon among sides before these changes will be submitted to GIZ. Before the end of the initiative, all sides should come to an agreement about the ownership of the retain materials and equipment purchased during the initiative. This fact should be documented and signed by all sides.

**Authorized personnel declaration**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Name of authorized person | Position in the organisation / institution | Place, dates and signature | Stamp |
| Lead civil society organization |  |  |  |  |
| Local self-government (*mandatory*) |  |  |  |  |
| Further partner: organisation / institution / private company / LSG (*optional*) |  |  |  |  |
| Further Local self-government (*optional*) |  |  |  |  |

**Distribution of roles and responsibilities**

*Please provide detailed information about the roles, responsibilities and tasks of each organization/ institution / private company (e.g. in financial and narrative reporting, procurement, events, internal monitoring).*

|  | Name and address of the organization institution / private company | Roles and responsibilities  | Specific tasks | Date, stamp, signature of authorized person |
| --- | --- | --- | --- | --- |
| Lead civil society organization |  |  |  |  |
| Local self-government (mandatory) |  |  |  |  |
| Further partner: organisation/ institution/ private company (optional) |  |  |  |  |
| Further Local self-government (optional) |  |  |  |  |